

PLEASE RUN IN CLASSIFIED/LEGALS AS A STANDARD PUBLIC NOTICE
ONE TIME ONLY
Wednesday, June 17, 2020

Questions? Contact Lacey Turner, Grant Administrator at 409/786-4100

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GRANT SERVICES PUBLIC NOTICE

The City of Pine Forest plans to begin executing a **Community Development Block Grant – Disaster Recovery Grant** from the General Land Office – Community Development & Revitalization (GLO). These services are being solicited to assist the City in its administration of the CDBG-DR contract(s), to support **eligible activities** in the City of Pine Forest. Accordingly, the City is seeking to contract with a qualified Legal Service Provider (individual/firm) to prepare legal documents and/or assist in administering the awarded contract(s). Please submit 8 copies of your proposal of services and a statement of qualifications for the proposed services to the address below: Attn: Lacey Turner, City of Pine Forest, Vidor, TX 77662. Proposals shall be received by the City no later than **2:00 PM** on Wednesday, **June 24, 2020** to be considered. The City reserves the right to negotiate with any and all individuals or firms that submit proposals. Section 3 Residents and Business Concerns, Minority Business Enterprises, Small Business Enterprises, Women Business Enterprises and labor surplus firms are encouraged to submit proposals. The City of Pine Forest is an Affirmative Action/Equal Opportunity Employer.

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Run Date	Wednesday, June 17, 2020
Newspaper	The Vidor Vidorian
Billing to	The City of Pine Forest: 305 Nagel Street, Vidor, TX 77662
Questions call	Lacey Turner 409-786-4100
Due at Paper	Wednesday June 10, 2020

Request for Proposal (RFP) for Legal Professional Services - Cover Letter

June 9, 2020

Re: Anticipated Contract Funding through the General Land Office ("GLO") Community Development & Revitalization CDBG – Disaster Recovery program

Dear Administrative Service Providers:

Attached is a copy of the City's Request for Proposals ("RFP") for legal professional administrative services. These services are being solicited to assist the City of Pine Forest in its administration of a contract, awarded, from the CDBG – Disaster Recovery program of the General Land Office (GLO). The City of Pine Forest has applied for such funding to support **Infrastructure, Rental Housing, and/or Non-Rental Housing** activities in the City of Pine Forest.

Firms may submit proposals for any or all activities. Multiple contracts may be awarded as a result of this solicitation. The City will, in its sole discretion, determine the number of contracts awarded, and may decide not to award any contracts.


The submission requirements for this proposal are included in the attached RFP. Please submit a proposal of services and statement of qualifications to:

Lacey Turner, Grant Administration
City of Pine Forest
305 Nagel Street
Vidor, Texas

The deadline for submission of proposals is 2:00 PM on Wednesday, June 24, 2020. It is the responsibility of the submitting entity to ensure that the proposal is received in a timely manner. Proposals received after the deadline will not be considered for award, regardless of whether or not the delay was outside the control of the submitting firm. The City of Pine Forest reserves the right to negotiate with any and all persons or firms submitting timely proposals.

The City of Pine Forest is an Affirmative Action/Equal Opportunity Employer. Section 3 Residents, Minority Business Enterprises, Small Business Enterprises, Women Business Enterprises, and labor surplus area firms are encouraged to submit proposals.

Sincerely,



J. Wesley Brown