

Request for Proposal (RFP) for Appraisal Professional Services - Cover Letter

July 29, 2020

Re: Anticipated Contract Funding through the General Land Office ("GLO") **Community Development & Revitalization CDBG – Disaster Recovery program**

Dear Administrative Service Providers:

Attached is a copy of the City's Request for Proposals ("RFP") for Appraisal professional administrative services. These services are being solicited to assist the City of Pine Forest in its administration of a contract, awarded, from the **CDBG – Disaster Recovery program** of the General Land Office (GLO). The City of Pine Forest has applied for such funding to support **Rental Housing, and/or Non-Rental Housing** activities in the City of Pine Forest.

Firms may submit proposals for any or all activities. Multiple contracts may be awarded as a result of this solicitation. The City will, in its sole discretion, determine the number of contracts awarded, and may decide not to award any contracts.

The submission requirements for this proposal are included in the attached RFP. Please submit a proposal of services and statement of qualifications to:

Lacey Turner, Grant Administration

City of Pine Forest


305 Nagel Street

Vidor, Texas

The deadline for submission of proposals is **August 20, 2020 at 2:00PM**. It is the responsibility of the submitting entity to ensure that the proposal is received in a timely manner. Proposals received after the deadline will not be considered for award, regardless of whether or not the delay was outside the control of the submitting firm. The City of Pine Forest reserves the right to negotiate with any and all persons or firms submitting timely proposals.

The City of Pine Forest is an Affirmative Action/Equal Opportunity Employer. Section 3 Residents, Minority Business Enterprises, Small Business Enterprises, Women Business Enterprises, and labor surplus area firms are encouraged to submit proposals.

Sincerely,



J. Wesley Brown

ORIGINAL