



This Notice of Meeting is given and posted pursuant to the Texas Open Meetings Act, contained in Chapter 551 of the Texas Government Code. Capitalized words and phrases have the meaning given to them in the Act. The Meeting will be held at the Date, Time and Place stated below. The City Council Will Deliberate upon the items listed in the Agenda below. Any Agenda item is subject to discussion only, action only or both discussion and action. All portions of the Meeting shall be Open, unless a Closed Meeting is held when permitted, and in the manner specified, by the Act. If the Act permits all or any portion of the Deliberation of an Agenda item to be Closed, the City Council may enter into a Closed Meeting whether or not the Agenda item below states that a Closed Meeting for such item is anticipated. Agenda items are not required to be considered in the same order as listed in the Agenda. Any Agenda item(s) may be tabled for Deliberation at a later Meeting or removed from the Agenda. Any such tabled or removed Agenda item may be placed on an Agenda for a later Meeting for which Notice has been given and posted pursuant to the Act

DATE OF MEETING: Monday, May 20, 2024 TIME OF MEETING: 6:00 P.M.  
PLACE OF MEETING: City of Pine Forest City Hall  
PURPOSES: SEE AGENDA BELOW  
DATE POSTED: Monday, May 14, 2024 TIME POSTED: 2:30 P.M.

### SPECIAL MEETING

1. Call to order.
2. Invocation.
3. Pledge to the United States Flag and the Texas State Flag.
4. **Citizens/Visitors Forum:**

Open the floor to members of the public or of the City Council for inquiries about a subject not listed on the Agenda. Speakers shall be requested to limit their remarks to three (3) minutes or less. Specific factual information or existing policy may be stated in response to an inquiry. As noted in the Texas Open Meetings Act no deliberation of or decision about a subject not included on the current meeting notice shall be allowed by Council. Your comments are appreciated and will be forwarded to staff to be placed on future meeting, if necessary.
5. **Mayor's Comments**
6. Discussion and possible action to approve Ordinance Order No. 05132024-1 declaring the Election of Mayor Pro Tem/ Council Member- Place 2.
7. Conduct Ceremony for Mayor Pro Tem/ Council Member Place 2.
  - A. Presentation of Certificate of Election to Mayor Pro Tem/Council Member- Place 2
  - B. Oath of Office:  
Mayor Pro Tem/ Council Member- Place 2

**8. Consent Agenda:**

- A. April 2024 Bills
- B. Purchase orders for April 2024
- C. Budget Amendments for April 2024
- D. Approve April 8, 2024 Regular Meeting Minutes
- E. Police Reports from Chief Ken Hobbs; Troy Lebouef -See attached
- F. Grant Report- see attached Report

9. Introduction of Octavia Guzman by Karen Fisher with Orange County Tax Assessor Collector. Discussion and possible action to approve Homestead Exemptions for Tax year 2024.

10. Discussion and possible action to place an ad in the Newspaper to go out for New Trash Services.

**NOTICE TO BIDDERS**

“The City of Pine Forest, Texas will be accepting sealed proposals for municipal solid waste collection and disposal services. Proposals should be submitted in a sealed envelope, along with proof of liability insurance, and mailed or hand delivered to Pine Forest City Hall located at 305 Nagel Street, Vidor, Texas 77662 during normal business hours. Proposals must be received prior to \_\_\_\_\_.

For more information, please contact City Secretary, Lacey Turner at 409.651.9328 or via e-mail at: [Lturner@cityofpineforest.com](mailto:Lturner@cityofpineforest.com).

Proposals will be unsealed on \_\_\_\_\_ at 6:00 p.m. The City of Pine Forest reserves the right to refuse and reject any or all proposals and to waive any or all formalities or technicalities and to accept the proposal deemed most advantageous to the City and hold the proposals for a period of 60 days without taking action.”

11. Discussion and possible action regarding policy and procedures for traffic enforcement by the Pine Forest Police Department.

12. Discussion and possible action authorizing the Mayor Pro-Tem to sign Amendment No. 2 to the contract between the City of Pine Forest and Fittz & Shipman, Inc. pertaining to the City’s Community Development Block Grant – Disaster Recovery (CDBG-DR) Imelda grant Contract No. 24-067-009-E196.

13. Discussion and possible action authorizing the Mayor Pro-Tem to sign Amendment No. 2 to the contract between the City of Pine Forest and Fittz & Shipman, Inc. pertaining to the City’s Community Development Block Grant – Disaster Recovery (CDBG-DR) Imelda grant Contract No. 24-067-010-E197.

## 14. Adjourn

**Agenda Posting certification:** I, the undersigned authority, do hereby certify that the May 20, 2024, Agenda of items to be considered by the City Council of Pine Forest was posted on the City of Pine Forest City Bulletin Board located at City Hall, 305 Nagel Street, at 2:30 p.m. on Monday, May 14, 2024.

*Lacey Turner*

Lacey Turner, City Secretary

### ADDITIONAL INFORMATION

THE MEETING WILL BE OPEN TO THE PUBLIC AT ALL TIMES IN COMPLIANCE WITH THE "OPEN MEETINGS LAW" AS REQUIRED BY V.T.C.A. GOVERNMENT CODE, CHAPTER 551. SPECIAL NOTE: THE COUNCIL MAY ENTER INTO CLOSED SESSION ON ANY POSTED AGENDA ITEM UNDER SECTIONS 551.071, 551.072, 551.073, 551.074 AND 551.076 OF THE V.T.C.A. GOVERNMENT CODE, CHAPTER 551. THIS NOTICE SHALL BE POSTED FOR AT LEAST SEVENTY-TWO HOURS PRECEDING THE SCHEDULED TIME OF SUCH MEETING.

**NOTICE OF ASSISTANCE:** IF YOU REQUIRE A REASONABLE ACCOMMODATION AS OUTLINED IN THE AMERICAN WITH DISABILITIES ACT (i.e., QUALIFIED INTERPRETER, LARGE PRINT, HEARING ASSISTANCE) DURING THIS MEETING, PLEASE NOTIFY OUR OFFICE AT 409-786-4100 NO LATER THAN FORTY-EIGHT (48) HOURS PRIOR TO THE SCHEDULED COMMENCEMENT OF THE MEETING.

*Cathy Nagel*  
Cathy Nagel, Mayor